



**CITY OF PORTLAND**

100 SOUTH RUSSELL ST

PORTLAND, TENNESSEE 37148

Telephone 615-325-6776

## Mobile Food Vendor Yearly Permit Application (City Ordinance #21-12)

### OWNER / OPERATOR INFORMATION

This Unit Is Operated By The Owner     
  This Unit Is Operated By A Third Party

Business Name:

Owner Name:

Owner Address:

City/State/Zip:

Owner Email:

Owner Phone Number:

Operator Name:

Operator Address:

City/State/Zip:

Operator Email:

Operator Phone Number:

### VENDOR INFORMATION

Type Of Mobile Food Unit:   
 Onsite Prepared/Cooked Food/Drink   
 Prepackaged/Precooked Food/Drink

This Unit Contains A Deep Fryer   
 This Unit Contains Propane   
 This Unit Uses Open Flame Cooking

This Unit Contain A Diesel Generator   
 This Unit Contains A Gasoline Generator

This Unit Sells/Serves Food Items That Require Time/Temperature Control For Safe Consumption

Mobile Food Vendor Type:   
 Self-Contained Unit (i.e. hotdog stand)   
 Self-Contained Truck   
 Trailer

### YEARLY VENDOR FEE STRUCTURE

**\*Special Event \$25.00**

**Test Market \$50.00**

**Limited Access \$275.00**

**Full Access \$675.00**

This permit is only valid for up to 3 consecutive days as listed on the permit.

Dates Requested: \_\_\_\_\_  
 \_\_\_\_\_

This permit is only valid for 21 days from the permit issuance date.

This permit allows for a maximum of 3 days per week of operation.

This permit allows for daily operation.

\* Permits Can Be Upgraded By Paying The Difference Between The Fees \*

\* All Permits Expire December 31<sup>st</sup> At Midnight And Must Be Renewed Every Year \*

\* This Permit Does Not Guarantee The Vendor Access To Any Property \*

### REQUIRED INFORMATION NEEDED TO SUBMIT AN APPLICATION

\$25.00 Non-Refundable Permit Application Fee - Private Property Owner Permission Letter

Business Tax License or Proof of Out-of-State TN Business Tax Account - Proof Of Insurance - Valid Driver's License (Main operator of MFV unit)

### OWNER'S ACKNOWLEDGMENT

*I hereby affirm that I have fully read and understood all of the aspects of this permit, and that of the Mobile Food Vendor ordinance; and that I am fully responsible for any accidents or problems caused by my business; and that any violation may cause the revoking of my permit without any refund of paid fees.*

Owner Print Name: \_\_\_\_\_ Owner Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* THE SPACE BELOW IS FOR OFFICIAL CITY USE ONLY \*\***

Fire Department Inspection Date: \_\_\_\_\_ Approved Permit Issue Date: \_\_\_\_\_

Amount Paid (excluding original application fee): \_\_\_\_\_ Staff Signature: \_\_\_\_\_

\*Permit Upgrades\* Date This Permit Was Upgraded: \_\_\_\_\_ Amount Paid For Upgrade: \_\_\_\_\_