



CITY OF PORTLAND

BUILDING DEPARTMENT
 100 SOUTH RUSSELL STREET
 PORTLAND, TENNESSEE 37148
INSPECTION HOTLINE – 615-805-3080
 Telephone 615/325-6776
 Email: buildingdepartment@cityofportlandtn.gov

Swimming Pool/Spa Permit Application

Project and Owner Information:	<i>An incomplete application will delay processing this application</i>
Project address:	Zip Code:
This house is located: <input type="checkbox"/> City of Portland <input type="checkbox"/> Planning Region	Map and Parcel #:
Subdivision: (If applicable)	

Type of Property:	<input type="checkbox"/> Single Family	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Commercial/Public
Owners Name:	Owners Phone:		
Owners Address:	City:	State:	Zip:

Contractor Information			
Company:	Contact Person:		
Address:	City:	State:	Zip:
Phone:	State of TN License #:		
	City Business License #:		
Email Address:			
Scope of work:	<input type="checkbox"/> In-ground	<input type="checkbox"/> Above ground	
Explain: SIZE			
Round _____	Rectangle _____	Oval _____	

NOTE: If pool water depth is 24 inches or more, a fence is required. The fence must be a minimum of 48 inches tall up to 72 inches maximum with a self-latching, self-closing gate. If the pool is an above ground swimming pool and it is 50 inches or higher above finished grade, a fence WILL NOT be required as long as the stairs can be locked or removed from the swimming pool area. Separate permit shall be required for electrical work. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of permit will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

Applicant's Signature: _____	Date: _____
<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor	

AFFIDAVIT OF KNOWLEDGE & COMPLIANCE

T.C.A. Section 68-14-801 thru 807

Katie Beth's Law

I, the undersigned, hereby swear of affirm that as part and parcel of this project a functioning swimming pool alarm has been included and will be installed prior to completion and/or use of said pool in accordance with T.C.A. 68-14-801 thru 807.

I hereby acknowledge also that I am fully aware that any violation of this law is considered a Class C misdemeanor, punishable by a fine only not to exceed one hundred dollars (\$100.00); second and subsequent offenses punishable by a fine only of not more than five hundred dollars (\$500.00).

I further acknowledge that in undertaking this project and signing this document I am agreeing to take any and all necessary steps to insure full compliance with all applicable provisions of the aforementioned "Katie Beth's Law".

This law does not apply to public swimming pools or multi-family residential housing swimming pools, as defined in T.C.A. 68-14-302.

Property Owner Signature & Address of Project

Personally appeared before me, on this _____ of _____ 20____ the undersigned authority, a

Notary Public in and for said County and State, the within named _____, with whom I am personally acquainted or who proved to me on the basis of satisfactory evidence, and who acknowledged that he/she signed the foregoing instrument for the purposes therein contained.

Notary Public

My Commission Expires:

Swimming Pool / Spa Application & Inspection Guidelines

- 1) Needing a swimming pool / spa permit
 - a) You must be a minimum of 5 feet behind the principle structure, 5 feet from both side property lines and 5 feet from the rear property lines.
 - b) You must also have the Katie Beth's Law (state affidavit) signed and notarized before the issuance of a pool permit.
- 2) Need Electrical Permit - **THIS IS TO BE ISSUED BEFORE THE SWIMMING POOL PERMIT WILL BE PROCESSED.**
- 3) **Need Electrical Rough-In Approved** before calling for swimming pool Rough-In inspections.
- 4) If above ground - Need Rough-In / Set-back inspection for the swimming pool - (a 24 hour notice is required on inspections) **INSPECTION HOTLINE – 615-805-3080**
 - c) If in-ground – Need Rough-In / Plumbing underground with air test on plumbing lines and set-back inspection before plumbing is covered up – (a 24 hour notice is required on inspections) **INSPECTION HOTLINE – 615-805-3080.**
- 5) **Need Final Electrical Inspection** before calling for swimming pool final inspection.
- 6) Need Final Pool Inspection - This will include final fencing (when required) and install of all alarms (pool alarm and door alarms)

If you are building a deck – please check with Building Codes Department before you start to see if a permit will be required.