

Minutes
Portland Industrial Development Board
Regularly Scheduled Annual Meeting
June 26, 2023
5:00 p.m.
Portland Municipal Airport
Larry Collins Aeronautical Business Center
Portland, TN 37148

The Portland Industrial Development Board met in regular session at 5:00 p.m. June 26, 2023, at the Portland Municipal Airport after notice of said meeting having been published in The Portland Sun on June 13, 2023.

The following board members were present:

Tom Hunter
Curtis Grove
Kathy Dixon
Chirag Patel

Board members Philip Brown & Gail Gentry were not in attendance for this meeting.

Also, present: Denise Geminden, Director of ECD for the City.

Board Chairman Tom Hunter welcomed all in attendance and announcing a quorum duly present, declared the meeting open.

Motion was made by Curtis Grove and seconded by Kathy Dixon to adopt the agenda as presented. This motion carried.

Motion was made by Curtis Grove and seconded by Kathy Dixon to adopt the *minutes* of the meeting held June 27, 2022. The Chairman declared the minutes approved.

The Chairman recognized the resignation of John Wilkinson after twelve years of service on the board. It was the consensus of those present to provide recognition to John Wilkinson, Toby Ellis and Tommy Whittaker for appreciation of their service.

The board entered the election of officers as follows:

Motion by Curtis Grove & seconded by Kathy Dixon to nominate **Tom Hunter Chairman of the Board**. With no additional nominations Tom Hunter was elected Chairman.

Motion by Tom Hunter and seconded by Curtis Grove to nominate Chirag Patel **Vice-Chairman of the Board**. With no additional nominations Chirag Patel was elected Vice-Chairman.

Motion by Curtis Grove and seconded by Tom Hunter to nominate **Kathy Dixon Secretary of the Board**. With no additional nominations Kathy Dixon was elected Secretary.

The recent adoption of Public Chapter 300 by the Tennessee State Legislature as a requisite to this board was discussed. A template "Public Input Policy" provided by Bass Berry & Sims was provided to the board. After some deliberation the board decided to first review the policy adopted by the City Council and set a policy in place thereafter.

There was some discussion of the abatements currently in effect. The board requested a copy of the spreadsheets be provided for their review.

There being no further business motion was made by Kathy Dixon and second provided by Chirag Patel and the meeting was duly adjourned.

Pending Board Approval