

# TDOT Highway Entrance Permit Process



## Application Review

- Quick review to ensure that permit checklist and plans are uploaded
- If Traffic Impact Study is required, you will be notified during this step. (*Commercial Permits*)



## Transportation Review

- Geometric review of permit application
- Ensures TDOT Standards are met with proposed design



## Drainage Review

- Drainage review of permit application performed by TDOT Maintenance in conjunction with TDOT Traffic
- Ensures TDOT Standards are met with proposed design



## Final Document Check

- Verification of deed
- Verification of insurance and bond (*Commercial Permits*)
- Bond amount will be set based on a detailed cost estimate of work in ROW



## Final Reviews and Issuance

- Final review by district management (*Residential and Agricultural Permits*)
- Final review by Regional Traffic Engineer, Regional Legal Counsel, and Region Director
- Once Regional Director approves, the permit will be issued



## Inspection and Bond Release

- When driveway is completed and ready for inspection, notify TDOT by requesting an inspection in TDOT Highway Driveway
- TDOT will receive a notification and schedule an inspection
- When inspection is completed, permit contact will receive an email stating whether the inspection passed or failed and any additional comments (*Commercial Permits*)

# Who Needs a TDOT Entrance Permit?

**Anyone constructing or modifying a driveway on state highway right of way.**

- New Construction (Change in use of an empty land to a commercial development)
- Redevelopment (Change in use of a development)

## **Design Standards**

### **Number of Entrances**

- Typically, ONE entrance is permitted.
- Above 200' of frontage, a second entrance can be allowed based on need demonstrated in traffic study.
- For each additional 200' of frontage, an additional entrance may be allowed.

### **Sight Distance**

- Developer is responsible for ensuring proper sight distance.
- If proper intersection sight distance cannot be obtained, the driveway will be restricted.  
(Example: Right-in/Right-Out)

### **Clearance Requirements**

- Property Edge Line Clearance: 20'
- Commercial Border Area Clearance: 3'-If border area is less than 6' from R.O.W. line, a 6" curb is required.
- Corner Clearance: an approved distance from the right of way at the intersection to the nearest driveway

### **Commercial Driveway Widths**

- One-Way Driveways: 12'-24'
- Two-Way Driveways: 24'-40'

### **Other Requirements**

- Driveway must be 90 degrees to the state route
- Driveway Surface must be asphalt or concrete

#### **Corner Clearance Requirements**

Classification of Intersecting Street	Functional Classification of Road to be Accessed by Driveway		
	Arterial	Collector	Local
Arterial	200 ft.	150 ft.	100 ft.
Collector	150 ft.	100 ft.	50 ft.
Local	100 ft.	50 ft.	50 ft.

### **Driveway Rules Manual**

[https://www.tn.gov/content/dam/tn/tdot/traffic-engineering/2016\\_Driveway\\_Rules\\_Manual.pdf](https://www.tn.gov/content/dam/tn/tdot/traffic-engineering/2016_Driveway_Rules_Manual.pdf)

### **Commercial Permit Application Portal**

<https://www.tn.gov/tdot/traffic-design/traffic-engineering-office/highway-entrance-permits/commercial-entrance-permit.html>

### **Region 3 Traffic Office:**

6603 Centennial Blvd

Nashville, TN 37243

(615) 350-3440

