



## CITY OF PORTLAND UTILITIES

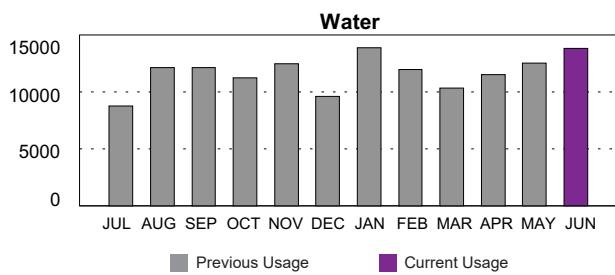
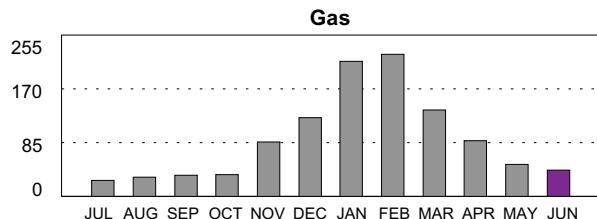
100 S RUSSELL ST | PORTLAND, TN 37148-1208

Phone: (615) 325-6776 | Website: [www.cityofportlandtn.gov](http://www.cityofportlandtn.gov)

Office Hours: 8:00 AM - 4:30 PM Monday - Friday

To Make Payment by Phone: (855) 956-1561

### MONTHLY USAGE



BILLING PERIOD	GAS USAGE	WATER USAGE
CURRENT	41	13,805
LAST MONTH	51	12,558
LAST YEAR	18	6,001

### SPECIAL MESSAGE

Customer Notification Message will appear here.

*Please detach and return the lower portion with your payment, or bring the entire bill when paying in person.*



**CITY OF PORTLAND UTILITIES**  
100 S RUSSELL ST  
PORTLAND, TN 37148-1208



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SAMPLE, JOHN M  
888 MAIN ST  
PORTLAND TN 37148-1234

Check here and make billing address changes above.  
Please provide current phone # \_\_\_\_\_.

### ACCOUNT INFORMATION

CUSTOMER NUMBER:

99.99999.99

SAMPLE, JOHN J

888 MAIN ST

05/12/2022 - 06/13/2022

07/05/2022

**07/20/2022**

**\$151.92**

**DUE DATE:**

**AMOUNT DUE:**

### METER DETAILS

Service	Previous	Current	Usage
GAS	873,670	877,724	41
WATER	893,201	907,006	13,805

### CURRENT CHARGES

Description	Amount
GAS	\$47.00
WATER	\$70.41
SANITATION	\$23.00
STORM WATER	\$5.00
TAXES	\$6.51

### AMOUNT DUE

TOTAL CURRENT CHARGES **\$151.92**

**AMOUNT DUE** **\$151.92**

AFTER 07/20/2022 PAY **\$166.46**

Service Address	888 MAIN ST	
Customer Number	Due Date	Amount Due
99.99999.99	07/20/2022	<b>\$151.92</b>
After Due Date Pay		
Amount Enclosed	\$	<b>\$166.46</b>

Please write your customer number on your check and enclose this portion of bill with your payment.  
MAKE YOUR CHECK PAYABLE TO: City of Portland.



CITY OF PORTLAND UTILITIES  
100 S RUSSELL ST  
PORTLAND TN 37148-1208





**City of Portland Utilities**  
100 S Russell St | Portland, TN 37148  
Phone: (615) 325-6776 | Website: [www.cityofportlandtn.gov](http://www.cityofportlandtn.gov)



Drips cost dollars-----  
check for water leaks!

**This bill is now due.**

#### **METHODS OF PAYMENT**

-  **ONLINE** - Online bill pay [www.xpressbillpay.com](http://www.xpressbillpay.com). Xpress Bill Pay transaction fees:  
Credit / Debit Card payments 2.75% ea. | E-Check payment \$1.00 ea.
-  **AUTO PAY** - Automatically pay each month by draft.
-  **KIOSK** - Located at City Hall drive thru. Transaction fee of 2.75% applies for Credit/Debit Card.
-  **DROP BOX** - Night depository box located at City Hall drive thru. Please include your payment stub. You are NOT responsible for cash.
-  **BY MAIL** - Mail check or money order. Please include the payment stub with your check or money order and allow 7 days for delivery. **Do not send cash.**
-  **IN PERSON** - Pay inside the office at City Hall, or at the drive-thru window at the rear of the building.
-  **BY PHONE & #** - Call (855) 956-1561, provide your account number to locate your bill. The IVR system will tell you your balance, the payment due date, and then guide you to make your payment using a credit card, debit card, or eCheck. Additionally, you may call the payment center at (800) 720-6847 to make payment over the phone with a live operator. Transaction fees will apply.

#### **IMPORTANT INFORMATION**

**Failure to receive a bill does NOT relieve customer of payment or penalty.** Should you have questions, please contact the office by the due date. This bill must be paid in full on or before 10 days after the due date, or a non-payment fee will be applied, services will be disconnected and action will be taken to collect the bill.

**For all services disconnected for non-payment,** the customer MUST: pay all applicable fees, **contact the business office if payment made on Xpress Bill Pay or by kiosk and be present for services to be reconnected.**

#### **Reconnection of Services and Non-Payment Fees**

**Services reinstated only during the following times:**

Monday - Friday 8:00 AM to 4:30 PM Regular hours - \$50 Fee  
Monday - Friday 4:30 PM to 7:30 PM After hours - \$100 Fee  
Saturday, Sunday, and All Holidays 8:00 AM to 4:30 PM - \$150 Fee

**A service fee will be charged on all returned payments.**

#### **SPECIAL MESSAGE**

**THE STORMWATER FEE HAS BEEN MANDATED BY CONGRESS PURSUANT TO TENNESSEE CODE ANNOTATED § 68-221-1112**

#### **ANNUAL WATER QUALITY REPORT**

Your Annual Water Quality Report is available online containing important information about the source and quality of your drinking water.  
Follow this link for more information: [https://www.cityofportlandtn.gov/waterqualityreport](http://www.cityofportlandtn.gov/waterqualityreport).

For a paper copy of the report only, call (615) 325-3915

**Smell gas???**

**Do not strike matches!**

**Do not operate electrical switches!**

**Immediately call us at (615) 325-6776. After Hours Gas Emergencies (615) 388-0997.**