

Minutes

**Board of Mayor and Aldermen**

City of Portland, Tennessee

April 17, 2023

**A. Call to Order** - Mayor Callis called the meeting to order at 6:19 P.M.

**B. Prayer/Pledge** –Mayor Mike Callis offered the Invocation and the Pledge of Allegiance.

**C. Roll Call - Present:**  
Alderman Mike Hall  
Alderwoman LaToya Holcomb  
Alderman Drew Jennings  
Vice Mayor Jody McDowell  
Alderwoman Megann Thompson  
Alderman Brian Woodall  
Mayor Mike Callis

**Also Present:**  
City Attorney John R. Bradley  
Finance Director, City Recorder Rachel Slusser  
Assistant City Recorder Tracy Kizer

**Absent**  
Alderwoman Penny Barnes

**D. Approval of Minutes from April 3, 2023, Council Meeting.** Motion was made by Alderwoman Thompson, seconded by Vice Mayor McDowell to approve the minutes as presented. **Voice vote indicated approval.**

**E. Approval of Agenda.** Motion was made by Alderman Woodall, second by Alderwoman Holcomb to approve agenda. **Voice vote indicated approval.**

**F. Communications from Council Members** – Alderman Woodall recognized the City and Main Street area businesses for the photo opportunities. Alderwoman Thompson reminded everyone of the Concert this Saturday at the Temple Theater and Portland High School Theater’s show this weekend. Vice Mayor McDowell mentioned that there is technology available for school building security, and the City may want to look into providing some funding. Mayor Callis suggested that maybe the City could coordinate with Sumner County since schools are run by the County.

**G. Public Recognition – No items**

**H. Public Hearing – No items**

**I. Department Reports** - Motion was made by Vice Mayor McDowell, second by Alderwoman Thompson to approve agenda. **Voice vote indicated approval.**

**J. Mayor’s Report –**

1. Mayor invited everyone to the Comprehensive Land Use Plan kickoff on May 23, 2023, at Richland Gym.
2. Mayor called Police Chief Williams to speak on the recent Accreditation of the Police Department. Chief Williams reported it has been a 3-year journey. There are 363 agencies in the State and 76 are either Accredited or in the process of Accreditation.

**K. Community Development – Alderwoman Megann Thompson – No items**

**L. Finance – Alderwoman Penny Barnes – No items**

**M. Fire Department – Vice Mayor Jody McDowell – No items**

*Financed by: General Fund*

**N. Human Resources – Alderwoman Penny Barnes – No items**

**O. Legislative – Mayor Mike Callis**

- 1. Resolution No. 23-18** – An Ordinance authorizing the City of Portland to enact a sensitive data and intrusion policy. Motion by Alderman Jennings, seconded by Alderwoman Thompson. **Voice vote indicated approval.**

**P. Municipal Airport – Alderman Mike Hall - No items**

*Financed by: Special Revenue Fund*

**Q. Parks & Recreation – Alderman Brian Woodall**

*Financed by: General Fund / Special Revenue Fund – Golf Course*

- 1. Discussion of City Pool** – Jamie White wanted to report to the Council that the City Pool will not be able to open this year because there cannot be a guarantee of safe water. After much discussion of repairing the pool, Alderman Woodall made motion to move forward with the bid process; second by Alderwoman Thompson. **Voice vote indicated approval.**

Alderman Woodall advised that Mr. White is in the process of updating the signs at the Golf Course and adding a “Welcome to Portland” sign.

**R. Police Department – Alderman Drew Jennings - No items**

*Financed by: General Fund*

**S. Planning & Codes – Alderwoman Megann Thompson - No items**

*Financed by: General Fund*

**T. Public Works – Alderwoman LaToya Holcomb**

*Financed by: General Fund – Streets, City Mechanic / Special Revenue Fund – Sanitation, Stormwater*

- 1. Ordinance No. 23-19 – First Reading** - An ordinance to repeal and replace Ordinance No. 22-57 with the following rate structures for Stormwater Land Disturbance Permits and Stormwater Engineering Plan Review Fees. Motion by Alderwoman Holcomb, seconded by Alderwoman Thompson. **Voice vote indicated approval.**

**U. Utility Infrastructure – Alderman Brian Woodall**

*Financed by: Enterprise Fund – Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering*

- 1. Ordinance No. 23-14 – Second Reading** – An ordinance to amend section 130 of Title 18 of the City of Portland’s municipal code with the following language referencing the City’s most recently approved Tennessee Department of Environment and Conservation drought management plan. Motion to approve Alderman Woodall, second by Alderman Jennings. **Voice vote indicated approval.**
- 2. Ordinance No. 23-16 –Second Reading** – An ordinance to rescind in its entirety Ordinance 15-34 and replace with this ordinance for standard specification for sewer and water installation for the City of Portland. Motion to accept Alderman Woodall, second by Alderwoman Holcomb. **Voice vote indicated approval.**