



## Board of Mayor and Aldermen

City Council Meeting  
Portland City Hall  
100 South Russell Street  
Portland, TN 37148  
May 15, 2023  
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES MAY 1 2023.PDF](#)

- E. Approval Of Agenda
- F. Communications From Council Members
- G. Presentation
  - 1. Presentation By Chamber Of Commerce  
Presentation of 82nd Annual Middle Tennessee Strawberry Festival Parade Awards.
  - 2. Presentation Of United Way Of Sumner County  
Erin L. Birch, Chief Executive Officer of United Way of Sumner County to speak.
- H. Public Recognition  
Up to five minutes per person and comments must pertain to items that are listed on the meeting agenda.
- I. Public Hearings
  - 1. Retail Liquor Store Certificate Of Compliance  
Issue of Certificate of Compliance for Retail Liquor Store to James D. Allen at 210 South Broadway. Speak for or against.
- J. Department Reports

Documents:

[BUILDING AND CODES APRIL 2023 MONTHLY REPORT.PDF](#)  
[CITY RECORDER APRIL 2023 MONTHLY REPORT.PDF](#)  
[COMMUNITY DEVELOPMENT APRIL 2023.PDF](#)  
[FINANCE MARCH 2023 REPORT.PDF](#)  
[FIRE DEPARTMENT MONTHLY REPORT APRIL 2023.PDF](#)  
[PARKS APRIL 2023 MONTHLY REPORTS.PDF](#)  
[POLICE DEPARTMENT APRIL 2023.PDF](#)  
[PUBLIC WORKS COUNCIL REPORT FOR MAY 2023 MEETING.PDF](#)  
[UTILITIES WORK REPORTS FOR APRIL 2023.PDF](#)

**K. Alcoholic Beverage Board**

Vice Mayor Jody McDowell, Chairman

**1. Resolution No. 23-55**

A Resolution authorizing a certificate of compliance for James Allen of Portland Liquors located at 210 South Broadway, Portland, TN, 37148.

Documents:

[RES\\_23-55 PORTLAND LIQUORS CERTIFICATE OF COMPLIANCE.PDF](#)

**L. Mayor's Report**

**M. Community Development**

*Alderwoman Megann Thompson*

**N. Finance**

Alderwoman Penny Barnes

**1. Ordinance No. 23-26**

An Ordinance amending the Fund Balance Policy for the City of Portland.

Documents:

[ORD 23-26 CITY OF PORTLAND FUND BALANCE POLICY FOR 2023.PDF](#)

**2. Resolution No. 23-50**

A Resolution amending the Debt Management Policy for the City of Portland.

Documents:

[RES 23-50 DEBT MANAGEMENT POLICY 2023.PDF](#)

**O. Fire Department**

Vice Mayor Jody McDowell; Financed by: General Fund

**P. Human Resources**

Alderwoman Penny Barnes

**Q. Legislative**

Mayor Mike Callis

**R. Municipal Airport**

Alderman Mike Hall; Financed by: Special Revenue Fund

**S. Parks & Recreation**

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

**T. Planning & Codes**

Alderwoman Megann Thompson; Financed by: General Fund

**1. Resolution No. 23-51**

A Resolution to enhance the requirements of the Combined Zoning Ordinance for the City of Portland.

Documents:

[RES 23-51 PUD DESIGN REQUIREMENTS 1.PDF](#)

**2. Resolution No. 23-52**

A Resolution requiring all Multi-Family Zoning to be presented as a Planned Unit Development.

Documents:

[RES 23-52 PUD MULTIFAMILY REQUIREMENT.PDF](#)

**U. Police Department**

Alderman Drew Jennings; Financed by: General Fund

**V. Public Works**

*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater*

**1. Resolution No. 23-53**

A Resolution re-adopting the Sumner County Multi-Jurisdictional Hazard Mitigation Plan.

Documents:

[RES 23-53 ADOPTING THE SUMNER COUNTY MULTI JURISDICTIONAL HAZARD MITIGATION PLAN.PDF](#)  
[SUMNER HMP 2023 DRAFT PLAN.PDF](#)

**2. Resolution No. 23-54**

A Resolution to rescind Resolution 21-54 and replace with this Resolution to authorize CSR Engineering and Klobner Engineering Services for professional On-Call Services for engineering review for Planning Submittals.

Documents:

[RES 23-54 AMEND RES 21-54 ON-CALL ENGINEERING REVIEW FOR PLANNING SUBMITTALS.PDF](#)

W. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-27

An Ordinance to enter an agreement with Bratton & Associates to provide Professional Land Acquisition Services for the City of Portland Oak Hill water system improvements and 2021 Mason Tank 12-inch connector for water system improvements.

Documents:

[ORD 23-27 AGREEMENT WITH BRATTON ASSOCIATES FOR OAK HILL AND MASON TANK.PDF](#)  
[ORD 23-27 ATTACH 1 BRATTON AND ASSOCIATES PROPOSAL.PDF](#)

X. Adjournment