



Board of Mayor and Aldermen  
City Council Meeting  
Portland City Hall  
100 South Russell Street  
Portland, TN 37148  
May 1, 2023  
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES APRIL 17 2023.PDF](#)

- E. Approval Of Agenda
  - F. Communications From Council Members
  - G. Presentation Of Recognitions  
Chief Williams with Police Department.
  - H. Public Recognition  
Up to five minutes per person and comments must pertain to items that are listed on the meeting agenda.
  - I. Public Hearings
  - J. Mayor's Report
  - K. Community Development  
*Alderwoman Megann Thompson*
  - L. Finance  
Alderwoman Penny Barnes
1. Ordinance No. 23-23 - First Reading  
An Ordinance of the City of Portland, Tennessee, amending Budget Ordinance No. 22-40 for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.

Documents:

[ORD 23-23 BUDGET AMENDING FY 2022-23.PDF](#)

2. Ordinance No. 23-25 - First Reading

An Ordinance of the City of Portland, Tennessee adopting the Annual Budget and Tax Rate for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Documents:

[ORD 23-25 ANNUAL BUDGET FY 2023-24.PDF](#)

3. Resolution No. 23-47

A Resolution pursuant to authority granted by Section 6-54-111 of the Tennessee Code Annotated and in accordance with Section 0380-3-7-02 of the Official Compilation Rules and Regulations of the State of Tennessee which authorizes appropriations for financial aid for Nonprofit Charitable Organizations whose services benefit the **general welfare of the residents of this municipality.**

Documents:

[RES 23-47 TEMPLE THEATRE DONATIONS FY 2023.PDF](#)  
[RES 23-47 ATTACH TEMPLE THEATRE DONATION.PDF](#)

M. Fire Department

Vice Mayor Jody McDowell; Financed by: General Fund

N. Human Resources

Alderwoman Penny Barnes

O. Legislative

Mayor Mike Callis

1. Ordinance No. 23-18 - Second Reading

An Ordinance authorizing the City of Portland to enact a Sensitive Data and Intrusion Policy.

Documents:

[ORD 23-18 2ND SENSITIVE DATA AND INTRUSION PROTECTION 5-1-23.PDF](#)

2. Resolution No. 23-49

A Resolution to re-appoint two members to the City of Portland's Audit Committee.

Documents:

[RES 23-49 AUDIT COMM RE-APPT DELANEY-JENNINGS.PDF](#)

P. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

**Q. Parks & Recreation**

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

**R. Police Department**

Alderman Drew Jennings; Financed by: General Fund

**S. Planning & Codes**

Alderwoman Megann Thompson; Financed by: General Fund

**1. Ordinance No. 23-24 - First Reading**

An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 30.85 acres at (780, 782, 784 College Street) (map 034, parcels 072.07,072.09,072.10) from RS-40 (residential) & R-15 (residential) to Plan Unit Development District (Residential PUD w/base zone R-15 residential) with a Preliminary Master Development Plan for Ruby Springs.

Documents:

[ORD 23-24 RUBY SPRINGS INCLUDING PUD REZONE 780 782 784 COLLEGE ST.PDF](#)

**2. Resolution No. 23-46**

A Resolution to re-appoint one existing member, Jessica Hunter to the Portland Municipal Planning Commission.

Documents:

[RES 23-46 JESSICA HUNTER-PLANNING COMMISSION MEMBER RESOLUTION.PDF](#)

**T. Public Works**

*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater*

**1. Ordinance No. 23-19 - Second Reading**

An Ordinance to repeal and replace Ordinance No. 22-57 with the following rate structures for Stormwater Land Disturbance Permits and Stormwater Engineering Plan Review fees.

Documents:

[ORD 23-19 2ND REPEAL AND REPLACE ORD 22-57 FEE STRUCTURE.PDF](#)

**U. Utility Infrastructure**

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

**1. Ordinance 23-15 - Second Reading**

An Ordinance to rescind in its entirety Ordinance 22-68 and replace with this ordinance for water, sewer and natural gas fee structure.

Documents:

[ORD 23-15 2ND WATER SEWER AND GAS FEE STRUCTURE - WAIVE CONNECTION FEES FOR NATURAL DISASTERS.PDF](#)

2. Ordinance No. 23-20 - Second Reading

An Ordinance to enter a new/existing contract with Aramark/Martinrea for uniforms and Allied (mats/mops towels) Services for the City of Portland.

Documents:

[ORD 23-20 2ND ARAMARK UNIFORM AND ALLIED CONTRACT EXPIRING JAN 1 2026.PDF](#)

3. Ordinance No. 23-21 - Second Reading

An Ordinance to rescind in its entirety Resolution 21-105 and incorporate into this Ordinance and to extend the contract with the City of Mitchellville to accept the discharge of sewer from Mitchellville's collection system.

Documents:

[ORD 23-21 2ND TO EXTEND MITCHELLVILLE CONTRACT.PDF](#)

4. Ordinance No. 23-22 - Second Reading

An Ordinance to enter an agreement with Croft & Associates LLC to provide professional land acquisition services for the City of Portland Oak Hill water system improvements and 2021 Mason Tank 12-inch connector for water system improvements.

Documents:

[ORD 23-22 2ND ENTER INTO AGREEMENT WITH CROFT AND ASSOCIATES.PDF](#)

5. Resolution No. 23-48

A Resolution authorizing the release of a sewer tap for Sudden Service to connect to the City of Portland's Sewer Collections System due to the hardship of a failing septic system.

Documents:

[RES 23-48 SUDDEN SERVICE SEWER TAP.PDF](#)

V. Adjournment