



Board of Mayor and Aldermen
City Council Meeting
Portland City Hall
100 South Russell Street
Portland, TN 37148
April 17, 2023
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[CITY COUNCIL MINUTES APRIL 3 2023.PDF](#)

- E. Approval Of Agenda
- F. Communications From Council Members
- G. Public Recognition
Up to five minutes per person and comments must pertain to items that are listed on the meeting agenda.

H. Public Hearings

I. Department Reports

Building and Codes Department	Human Resources
City Recorder Report	Parks Department
Community Development	Police Department
Finance Department	Public Works
Fire Department	Department of Utilities

Documents:

[CITY RECORDER MARCH 2023 MONTHLY REPORT.PDF](#)
[EDU NEWSLETTER MARCH 2023.PDF](#)
[FINANCE FEBRUARY 2023 REPORT.PDF](#)

FIRE MARCH 2023 MONTHLY REPORT.PDF
HR 03-2023 MONTHLY REPORTS.PDF
POLICE MARCH 2023 REPORT.PDF
PUBLIC WORKS MARCH 2023 REPORTS.PDF
UTILITIES MARCH 2023 WORK REPORTS.PDF
BUILDING CODES MARCH 2023 MONTHLY REPORT.PDF

J. Mayor's Report

K. Community Development
Alderwoman Megann Thompson

L. Finance
Alderwoman Penny Barnes

M. Fire Department
Vice Mayor Jody McDowell; Financed by: General Fund

N. Human Resources
Alderwoman Penny Barnes

O. Legislative
Mayor Mike Callis

1. Ordinance No. 23-18 - First Reading
AN ORDINANCE AUTHORIZING THE CITY OF PORTLAND TO ENACT A SENSITIVE
DATA AND INTRUSION POLICY.

Documents:

[ORD 23-18 SENSITIVE DATA AND INTRUSION PROTECTION REVISED 4-10-23.PDF](#)

P. Municipal Airport
Alderman Mike Hall; Financed by: Special Revenue Fund

Q. Parks & Recreation
Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf
Course

1. Discussion - City Swimming Pool

R. Police Department
Alderman Drew Jennings; Financed by: General Fund

S. Planning & Codes
Alderwoman Megann Thompson; Financed by: General Fund

T. Public Works
*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic /
Special Revenue Fund - Sanitation, Stormwater*

1. Ordinance No. 23-19 - First Reading
AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE NO. 22-57 WITH THE

FOLLOWING RATE STRUCTURES FOR STORMWATER LAND DISTURBANCE PERMITS AND STORMWATER ENGINEERING PLAN REVIEW FEES.

Documents:

[ORD 23-19 REVISED REPEAL AND REPLACE ORD 22-57 FEE STRUCTURE.PDF](#)

U. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-14 - Second Reading

AN ORDINANCE TO AMEND SECTION 130 OF TITLE 18 OF THE CITY OF PORTLAND'S MUNICIPAL CODE WITH THE FOLLOWING LANGUAGE REFERENCING THE CITY'S MOST RECENTLY APPROVED TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION DROUGHT MANAGEMENT PLAN.

Documents:

[ORD 23-14 REVISE AND REPLACE SECTION 18-130 OF THE MC FOR THE TDEC APPROVED DROUGHT MANAGEMENT PLAN.PDF](#)

2. Ordinance No. 23-16 - Second Reading

AN ORDINANCE TO RESCIND IN ITS ENTIRITY ORDINANCE 15-34 AND REPLACE WITH THIS ORDINANCE FOR STANDARD SPECIFICATIONS FOR SEWER AND WATER INSTALLATION FOR THE CITY OF PORTLAND.

Documents:

[ORD 23-16 2ND 2023 STANDARD SPECIFICATION FOR WATER AND SEWER.PDF](#)

3. Ordinance No. 23-15 - First Reading

AN ORDINANCE TO RESCIND IN ITS ENTIRITY ORDINANCE 22-68 AND REPLACE WITH THIS ORDINANCE FOR WATER, SEWER AND NATURAL GAS FEE STRUTURE.

Documents:

[ORD 23-15 REVISED FOR WATER SEWER AND GAS FEE STRUCTURE - WAIVE CONNECTION FEES FOR NATURAL DISASTERS.PDF](#)

4. Ordinance No. 23-20 - First Reading

AN ORIDINANCE TO ENTER A NEW/EXISTING CONTRACT WITH ARAMARK/MARTINREA FOR UNIFORMS AND ALLIED (MATS/MOPS TOWELS) SERVICES FOR THE CITY OF PORTLAND.

Documents:

5. Ordinance No. 23-21 - First Reading

AN ORDINANCE TO RESCIND IN ITS ENTIRETY RESOLUTION 21-105 AND INCORPORATE INTO THIS ORDINANCE AND TO EXTEND THE CONTRACT WITH THE CITY OF MITCHELLVILLE TO ACCEPT THE DISCHARGE OF SEWER FROM MITCHELLVILLE'S COLLECTION SYSTEM.

Documents:

[ORD 23-21 TO EXTEND MITCHELLVILLE CONTRACT.PDF](#)

6. Ordinance No. 23-22 - First Reading

AN ORDINANCE TO ENTER AN AGREEMENT WITH CROFT & ASSOCIATES LLC TO PROVIDE PROFESSIONAL LAND ACQUISITION SERVICES FOR THE CITY OF PORTLAND OAK HILL WATER SYSTEM IMPROVEMENTS AND 2021 MASON TANK 12-INCH CONNECTOR FOR WATER SYSTEM IMPROVEMENTS.

Documents:

[23 - 22 ENTER INTO AGREEMENT WITH CROFT AND ASSOCIATES.PDF](#)

7. Resolution No. 23-43

A RESOLUTION TO CONTINUE A WATER MORATORIUM FOR THE OAK GROVE ZONE AREA TO NOT ALLOW THE ISSUANCE OF ANY NEW WATER TAPS UNTIL SUFFICIENT SUPPLY IS AVAILABLE TO MAINTAIN THE SERVICE AREA.

Documents:

[RES 23-43 OAK GROVE WATER TAP CONTINUED MORATORIUM.PDF](#)
[RES 23-43 ATTACHMENT OAK GROVE AREA MAP.PDF](#)

8. Resolution No. 23-44

A RESOLUTION TO APPROVE FUNDING FROM THE CURRENT FISCAL YEAR 2023 WATER SEWER BUDGET FOR THE ESTABLISHMENT OF A WATER SERVICE REPLACEMENT PROJECT IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000).

Documents:

[RES 23-44 WATER SERVICE REPLACEMENT PROJECT.PDF](#)

9. Resolution No. 23-45

A RESOLUTION TO ESTABLISH GUIDELINES FOR CAPACITY LETTERS FOR THE DEPARTMENT OF UTILITIES.

Documents:

[RES 23-45 GUIDELINES FOR CAPACITY LETTERS.PDF](#)
[RES 23-45 ATTACHMENT - EXAMPLE CAPACITY LETTER.PDF](#)

10. Discussion - Sudden Service Sewer Service

Documents:

[DISCUSSION - SUDDEN SERVICE SEWER SERVICE.PDF](#)

11. Discussion - Bidding Process For Collaborative Projects

V. Adjournment