



Board of Mayor and Aldermen  
City Council Meeting  
Portland City Hall  
100 South Russell Street  
Portland, TN 37148  
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes  
February 6, 2023

Documents:

[FEBRUARY 6 2023 MINUTES.PDF](#)

- E. Approval Of Agenda
- F. Communications From Council Members
- G. Public Recognition  
Up to five minutes per person and comments must pertain to items that are listed on the meeting agenda.
- H. Public Hearings
- I. Mayor's Report
- J. Community Development  
Alderwomen Magann Thompson
- K. Finance  
Alderwoman Penny Barnes
- 1. Resolution No. 23-23  
A resolution to invest city funds in the State of Tennessee's Local Investment Pool (LGIP)

Documents:

[RES 23-23 LGIP ACCOUNT.PDF](#)

2. Resolution No. 23-24

An initial resolution authorizing the incurrence of indebtedness by the City of Portland, Tennessee, of not to exceed \$5,000,000, by the execution with the public building authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for certain water and sewer system projects.

Documents:

[RES 23-24 INITIAL PORTLAND WS FR PBA LOAN.PDF](#)

3. Resolution No. 23-25

A resolution authorizing a loan pursuant to a loan agreement between the City of Portland, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$5,000,000; Authorizing the execution and the delivery of a loan agreement and the other documents relating to said loan; providing for the application of the proceeds of said loan and the **payment of such indebtedness: consenting to the assignment of the City's** obligation under such loan agreement; and certain other matters.

Documents:

[RES 23-25 PORTLAND WS FR PBA LOAN AGREEMENT.PDF](#)

L. Fire Department

Vice Mayor Jody McDowell; Financed by: General Fund

1. Resolution No. 23-26

A resolution to apply for a staffing for adequate Fire and Emergency Response (SAFER) Grant administered through the Federal Emergency Management Administration (FEMA).

Documents:

[RES 23-26 SAFER GRANT APPLICATION.PDF](#)

M. Human Resources

Alderwoman Penny Barnes

1. Resolution No. 23-27

A resolution to hire a full-time Administrative Assistant for the Planning Department.

Documents:

[RES 23-27 HIRE FULL TIME PLANNING ADMIN.PDF](#)

N. Legislative

Mayor Mike Callis

1. Resolution No. 23-28

A resolution to confirm Rachel Slusser as City Recorder for the City of Portland.

Documents:

[RES 23-28 RES CITY RECORDER APPOINTMENT.PDF](#)

2. Resolution No. 23-29

A resolution to re-appoint Jack Freedle as City Judge for the City of Portland.

Documents:

[RES 23-29 REAPPOINT JUDGE FREEDLE.PDF](#)

O. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

1. Ordinance No. 23-03 - Second Reading

An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for contract participation in the Bipartisan Infrastructure Law Grant Program.

Documents:

[ORD 23-03 AIRPORT STATE CONTRACT BIL PROJECTS.PDF](#)

2. Resolution No. 23-30

A resolution approving the re-appointment of member Mike Hall to the Portland Airport Authority.

Documents:

[RES 23-30 AIRPORT AUTHORITY REAPPOINT MIKE HALL.PDF](#)

P. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

1. Ordinance No. 23-04 - Second Reading

An ordinance to enter into an agreement with GreenLid Design to provide engineering services for the City of Portland Parks Department maintenance building.

Documents:

[ORD 23-04 PARKS MAINTENACE BUILDING.PDF](#)

2. Ordinance No. 23-07 - First Reading

An ordinance to enter into an agreement with Atis Golf Land Water for planning and

design services for Dogwood Hills Golf Course irrigation system.

Documents:

[ORD 23-07 IRRIGATION SYS DOGWOOD HILLS GOLF COURSE.PDF](#)  
[ORD 23-07 ATTACH DOGWOOD HILLS GOLF COURSE IRRIGATION  
DESIGN CONSULTING PROPOSAL 022223.PDF](#)

3. Resolution No. 23–31

A resolution for the City of Portland to submit an application to The Tennessee Department of Environment and Conservations' 2023 Public Parks Recreation Grant.

Documents:

[RES 23-31 SUB 2023 PARKS REC GRANT.PDF](#)

4. Resolution No. 23–32

A resolution for engineering services for the Tennessee Department of Environment and Conservations' 2023 Parks and Recreation Grant application and projects if successfully fund.

Documents:

[RES 23-32 HIRE ENGINEER FOR PARKS GRANT.PDF](#)

5. Resolution No. 23–33

A resolution to hire Community Development Partners, LLC for administrative services for the work necessary to complete the Tennessee Department of Environment and Conservations' 2023 Parks and Recreation grand application and assist in project administration is successfully funded.

Documents:

[RES 23-33 PARKS GRANT HIRE-ADMIN.PDF](#)

Q. Police Department

Alderman Drew Jennings; Financed by: General Fund

1. Resolution No. 23–34

A resolution authorizing approval to enter into a contract with Klober Engineering in the amount of \$22,600 for civil engineering services for the proposed Portland Police Department renovation and expansion.

Documents:

[RES 23-34 KLOBER ENGINEERING FOR POLICE DEPT.PDF](#)  
[RES 23-34 ATTACH 2023-01-30 PORTLAND POLICE DEPARTMENT  
CONCEPTUAL CIVIL PROPOSAL.PDF](#)

R. Planning & Codes

Alderwoman Megann Thompson; Financed by: General Fund

1. Ordinance No. 23-08 - First Reading

An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed corner of WT Hardison and Gibson Street, Sumner County Tax Map 20-O, Group D, Parcel 008.00 from R-15 (Low Density Residential) to R-10 (Low Density residential)

Documents:

[ORD 23-08 REZONE UNADDRESSED WT HARDISON GIBSON STREET.PDF](#)  
[ORD 23-08 ATTACH KENNETH CLINE REZONE.PDF](#)

2. Resolution No. 23-35

A resolution to appoint one member, Ted Jernigan to the Portland Municipal Planning Commission.

Documents:

[RES 23-35 APPOINT TED JERNIGAN PLANNING COMMISSION.PDF](#)

3. Discussion

Glendale Alley recommendations.

Documents:

[GLENDALE ALLEY STAFF REPORT.PDF](#)

S. Public Works

*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater*

1. Ordinance No. 23-06 - Second Reading

An ordinance to repeal and replace the original developer's agreement and authorize the mayor to enter into a new developer's agreement with Steve Somerville for the development of Orchard Place Subdivision.

Documents:

[ORD 23-06 AMENDMENT TO ORCHARD PLACE SUBDIVISION DEVELOPERS AGREEMENT.PDF](#)

2. Resolution No. 23-36

A resolution to petition the Tennessee Department of Transportation (TDOT) to address certain concerns and safety improvements for the Portland bypass portions of the State Route Highway 109 corridor.

Documents:

[RES 23-36 TDOT BYPASS PETITION.PDF](#)

T. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Resolution No. 23-37

A resolution to eliminate the service for lighting Natural Gas pilots for customers by the City of Portland Natural Gas Department.

Documents:

[RES 23-37 ELIMINATING LIGHTING GAS PILOTS.PDF](#)

2. Resolution No. 23-38

A resolution authorizing a final adjusting change order \$119,845.26 for the completion of the 12-inch gas main project on TGT Road.

Documents:

[RES 23-38 MOSS WELDING LLC FINAL ADJ CHG ORDER TGT RD IMPRO.PDF](#)  
[RES 23-38 ATTACH 02B - TGT RD FINAL CHANGE ORDER 2 - MOSS WELDING.PDF](#)

U. Adjournment